



Posted: 08/17/10 NF

CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Dietetics and Nutrition
MEETING DATE AND TIME:	Friday, March 26, 2010 at 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , first floor of the Cannon Building
MINUTES APPROVED:	August 13, 2010

MEMBERS PRESENT

Sharon Collison, L.D.N., President
Mary Trotter, L.D.N., Vice President
Elizabeth Tschiffely, L.D.N, Secretary
Patricia Hawkins, Public Member

MEMBERS ABSENT

Christy Vanderwende, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL/COURT REPORTER PRESENT

Patricia Davis Oliva, Deputy Attorney General
Nancy Fields, Administrative Specialist II

OTHERS PRESENT

None

CALL TO ORDER

Ms. Collison called the meeting to order at 1:40 p.m.

REVIEW OF MINUTES

The Board reviewed the minutes from the November 13, 2009 meeting. A motion was made by Ms. Tschiffely, seconded by Ms. Hawkins, to approve the minutes as presented. The motion unanimously carried.

UNFINISHED BUSINESS

Post Renewal Audits

The Board re-reviewed and approved the last six post renewal audits after receipt of the requested information.

Sign Decision and Orders – Kristen Darby and John Bilas, D.C.

The Board reviewed and signed the Decision and Orders for John Bilas, D.C., whose application for licensure was denied and Kristen Darby, whose application for licensure was approved after a propose to deny hearing. They will be mailed out to the applicants.

CDR Exam Contract

Ms. Fields advised the Board and Board Counsel, that the American Dietetic Association (ADA) advised the Board that in order for the applicants who have not completed the RD program to take the exam, the ADA has to have a contract with the Division of Professional Regulation. Since there is an applicant pending, Ms. Oliva will review the contract and report to the Board.

NEW BUSINESS

Application Reviews

The Board reviewed the application for Marcial Guillermina and Raeleena Collington. A motion was made by Ms. Tschiffely, seconded by Ms. Trotter, to approve both applications. The motion unanimously carried.

Ratification of Licensure

A motion was made by Ms. Tschiffely, seconded by Ms. Hawkins, to ratify the following CDR applicants who had been granted licenses by the Division of Professional Regulations: Mary Katherine Hoy, Kerry Harrison, Christopher Tague, Maria Bair, Susan S. Rock, Isaac L. Hicks, Jennifer Marie Baker, Maryann Eastep, Margaret M. Roche-Dudek, Rita Lynn Workman-Lookup, Donna J. Trader, Carol C. Giesecke, Allison E. Boettger, Donna P. Brown, Marie E. Dye and Christine R. Clarahan. The motion unanimously carried.

Correspondence

The Board received a memo from the American Dietetic Association regarding the Ethics Committee. No action was required.

Other Business Before the Committee (for discussion only)

There was no other business before the board.

Public Comment

None

Next Scheduled Meeting

The next meeting will be held on Friday, May 14, 2010 at 1:30 p.m.

Adjournment

There being no further business, a motion was made by Ms. Hawkins, seconded by Ms. Tschiffely, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 2:30 p.m.

Respectfully submitted,



Nancy L. Fields
Administrative Specialist II